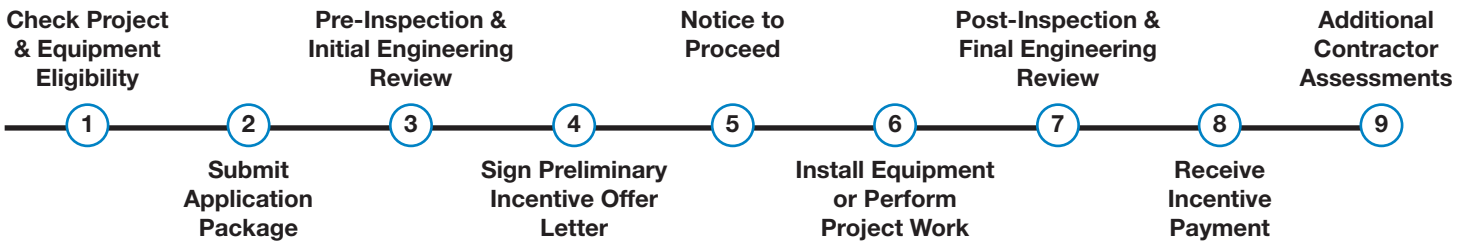


# Multifamily Clean Heat Program Application

Get incentives for energy-efficient heat pump systems.

## How to Apply



### 1. Verify Project & Equipment Eligibility

All proposed equipment must meet or exceed program requirements described in the [New York State \(NYS\) Clean Heat Program Manual](#).

### 2. Submit Application Package

Please email [CleanHeatMultifamily@conEd.com](mailto:CleanHeatMultifamily@conEd.com) with the following documents:

- Completed program application
- Form W-9 of the incentive recipient
- Proposal and/or statement of work
- Energy savings analysis
- Equipment cutsheets
- Building load calculations
- Mechanical drawings

### 3. Pre-Inspection & Initial Engineering Review

Con Edison and/or Willdan will conduct an initial incentive review and pre-inspect the existing condition of your site to determine preliminary savings and incentives based on the documentation provided, equipment eligibility, project incentive category, and baseline assumptions used in the project energy analysis.

### 4. Sign Preliminary Incentive Offer Letter

Once the pre-inspection of the site has been completed with satisfactory results, Willdan will issue a Preliminary Incentive Offer Letter, which must be returned to Willdan within 30 days.

### 5. Notice to Proceed

Once we receive the signed Preliminary Incentive Offer Letter, you may proceed with installation using a qualified Clean Heat Participating Contractor of your choosing.

### 6. Installation of Project Measures

After installation is complete, please submit:

- Signed completion form
- Final project invoices and receipts

### 7. Post-Inspection & Final Engineering Review

After installation, Willdan will conduct a post-inspection incentive review of your site to confirm that all work was installed as represented by the initial project application. This review will determine the appropriateness of incentive payments and is not focused on a review of the sufficiency of work performed, which is the responsibility of your selected Participating Contractor. Willdan will then review the completion paperwork and findings from the post-inspection to determine the final project savings and incentives.

### 8. Incentive Payment

An incentive check will be mailed to you or your Participating Contractor once the final incentive review is conducted for final project savings and incentives. Please note that only designated Participating Contractors in good standing may be sent incentive payments.

### 9. Additional Contractor Assessments

As part of the NYS Clean Heat Program, projects may be subject to additional Quality Assurance/ Quality Control (QA/QC) assessments as described in the NYS Clean Heat Implementation Plan.

**Program Eligibility**

To be eligible to participate in the Con Edison Multifamily Clean Heat Program, all of the following statements must be true:

1. The customer must be a multifamily residential building with 5+ units with a permanent Con Edison electric account.
2. New construction projects will not be eligible for incentives until the permanent utility account is created.
3. The site must be occupied year-round or, in the case of planned installations at new construction sites, site owners must plan to have the site occupied year-round.

If you have any questions regarding your eligibility for this program, please email [CleanHeatMultifamily@conEd.com](mailto:CleanHeatMultifamily@conEd.com).

**1. Con Edison Account Holder Information**

Account Name (as shown on your Con Edison bill):	Con Edison Electric Account Number (15 digits):		
Service Address (as shown on your Con Edison bill):	City:	State:	Zip:
Building Address (if different from Service Address):	City:	State:	Zip:
How did you hear about the program? <input type="checkbox"/> Participating Contractor <input type="checkbox"/> Event/Seminar <input type="checkbox"/> Email or Mail <input type="checkbox"/> Online Search <input type="checkbox"/> Sales Rep <input type="checkbox"/> Other: _____			
Did a Con Edison energy efficiency representative assist you with this project? <input type="checkbox"/> Name: _____			

**2. Contact Information**

Contact Title	Company Name	Contact Name	Contact Phone	Contact Email
Account Holder Contact Name:				
Building Owner:				
Participating Contractor:				
Other:				

**3. Payee Authorization** (The account holder may designate another entity to receive the incentive check, which may include Participating Contractors in good standing with Con Edison).

The account holder hereby authorizes the incentive check to be paid directly to the entity referenced in the payee section below. If this box is checked, then the account holder must sign below, and it must match the signature in Section 9 of this application. The legal entity being paid must provide its Form W-9. Only the Con Edison account holder may sign and submit (or authorize) this application.

Recipient Name (Attn to) (please print):	Title (please print):	Payee Company Name:	Payee Address:
Account Holder Name (please print):	Account Holder Title (please print):	Account Holder Signature:	Date:

## 4. Proposed Project Information

Building Type (check one):  Existing Building  New Construction

Proposed Technology (check all that apply):

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Cold Climate Air-Source Heat Pump (ccASHP) | <input type="checkbox"/> Heat Pump Water Heater (HPWH)   | <input type="checkbox"/> Custom Heat Pump Technology Application |
| <input type="checkbox"/> Full Building Heating Load                 | <input type="checkbox"/> ≤ 120 Gallons                   |  |
| <input type="checkbox"/> Partial Building Heating Load              | <input type="checkbox"/> > 120 Gallons                   |  |
| <input type="checkbox"/> Water-Source Heat Pump                     | <input type="checkbox"/> Ground Source Heat Pump (GSHP)  |  |
| <input type="checkbox"/> Water to Water Heat Pump (WWHP)            | <input type="checkbox"/> Variable Refrigerant Flow (VRF) |  |

Existing Buildings

- Comprehensive Upgrade (≥90% Of Building Heating Load)  Phased Upgrade / Retrofit (<90% Of Building Heating Load)

Existing Heating System Fuel

- Natural Gas  Oil  Propane  Electric  Wood  Other:

Building Heating Load Electrification

Specify percentage of Building Heating Load impacted by this project: Building Heating Load Impacted \_\_\_\_\_%

Specify percentage of impacted Building Heating Load that is satisfied by new heat pump installation: Building Heating Load Satisfied \_\_\_\_\_%

Would you like to apply for additional incentives (if available) for Early Replacement or Extended Life?

- Yes  No

Are you completing this project because of Con Edison incentives?

- Yes  No

## 5. Income Eligible

Check what applies:

- This building was developed and is being maintained as affordable housing. Supporting documentation must be provided.

(Examples of acceptable documentation include regulatory agreements or mortgages from the following: HUD, HPD, HDC, HFA,

NYSDHCR). Provide the name of the regulatory agency or program if applicable: \_\_\_\_\_

- This building has been documented as income-eligible for the NYS Weatherization Assistance Program.

Provide Weatherization Assistance Program application reference number if applicable: \_\_\_\_\_ Date: \_\_\_\_\_

## 6. Application Requirements

All of the following supporting documents MUST be submitted for consideration in the Clean Heat Program:

- |   |   |
|---|---|
| <input type="checkbox"/> Form W-9 of the Incentive Recipient (Customer or Participating Contractor) | <input type="checkbox"/> Energy Savings Analysis          |
| <input type="checkbox"/> Participating Contractor Proposal/Statement of Work                        | <input type="checkbox"/> Equipment Cutsheets              |
| <input type="checkbox"/> Cost Estimate for Proposed Work  | <input type="checkbox"/> Other Measure Specific Documents |

Sizing Statement: Check to Acknowledge Agreement

- Design Heating and Cooling Loads have been sized in accordance with ANSI23/ASHRAE24/ACCA Standard 183-2007 (RA2017) or other code-approved equivalent computational procedure. The heat pump system's total capacity has been sized to sufficiently satisfy the dominant load of the building.

Incentive Certification

- I hereby certify that I have not previously applied for or received incentives for this project or any measures herein from NYSERDA, Con Edison, or another utility.

### 7. Estimated Installation/Completion Date

Installation Start Date:	Anticipated Installation Completion Date:
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### 8. Estimated Savings (Annual)

kWh:	Therms:	Net Savings MMBtu (kWh + Therms):
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## Terms and Conditions

**ELIGIBILITY:** Consolidated Edison Company of New York, Inc.'s (Con Edison's) Multifamily Clean Heat Program offers incentives to directly metered electric multifamily residential customers in good standing. Incentives are available to property owner/lease holder (tenant)/ property manager for the purchase and installation of eligible measures at the location where the qualifying project is to be installed. Customers must be in good standing. Accordingly, customer represents and warrants to, and covenants and agrees with, Con Edison that it has not received and will not receive any financial incentive or rebate from any other person or entity with respect to the measure(s) identified in this Application and in any Commitment Letter or Notice to Proceed issued by Con Edison in connection herewith.

**PROGRAM MANAGEMENT:** Con Edison's Multifamily Clean Heat Program may be implemented and managed by an implementation contractor under contract with Con Edison, and which implementation contractor is as of the date hereof: Willdan Energy Solutions, Inc. (Willdan). Accordingly, all program undertakings or obligations of Con Edison may be undertakings or obligations of either Con Edison or Willdan (including at times by and through subcontractors), whether or not expressly stated herein, and any express statement of an undertaking or obligation by Con Edison or Willdan or any change thereto shall be without impact to customer's obligations hereunder.

**QUALIFYING PROJECTS AND MEASURES:** Qualifying projects are projects eligible for program incentives that include heat pump measures identified as eligible under the Clean Heat Program and site-specific heat pump measures approved by Willdan. Qualifying projects do not include any heat pump measures or heat pump equipment or services purchased, contracted for, or installed prior to the program start date.

**FINANCIAL INCENTIVES:** The basis for determining the amount of the financial incentive for which qualifying projects are eligible are set forth in the NYS Clean Heat Statewide Heat Pump Program Manual, as in effect from time to time. Con Edison's determination of incentive amounts is final.

**APPLICATION AND WORKSHEETS:** Eligible customers must work with Participating Contractors to submit completed applications and other required documentation as described elsewhere in this application for all proposed qualifying projects. Electronic signatures will have the same force and effect as original signatures.

**APPLICATION REVIEW AND INSPECTION:** Willdan, or its subcontracted partners, will review all applications and accompanying documentation for eligibility, completeness, and accuracy. As part of this review, Willdan may conduct an on-site inspection of a facility's existing equipment and systems. After completing review of the application and determination of eligibility, Willdan will send a Commitment Letter and/or Notice to Proceed to each qualifying customer accepted for the program, specifying the estimated incentive amount. For custom projects the customer must sign and return the Commitment Letter that includes an estimated project end date. If any proposed project does not meet program requirements, Willdan will notify the customer that its application has been rejected. To be eligible for an incentive, a customer must receive a Commitment Letter and a Notice to Proceed from Con Edison and must sign and return the Commitment Letter. Con Edison reserves the right to reject any estimates. Customer understands that the estimated incentive amount identified in any Commitment Letter and/or Notice to Proceed is only an estimate and may not reflect the actual amount payable to customer upon completion of a qualifying project.

**INSTALLATION TIME LIMITS:** Installation time limits will be stated in the Notice to Proceed. Any changes to specified time limits must be requested in writing and agreed to by Con Edison in writing. Failure to meet approved deadlines may result in denial of incentive payments. Con Edison may elect in Con Edison's sole discretion to conduct pre- and/or post-installation inspections.

**FINAL INSPECTION AND INCENTIVE PAYMENT:** When installation is completed, customers must notify Willdan in writing and submit invoices specifying the quantity and cost of all materials purchased and installed, the date ordered, the date purchased, the date delivered, installation costs, and applicable taxes. Con Edison, in its sole discretion, may schedule and conduct a post-installation inspection. The actual incentive amount will be determined based upon the inspection and may vary from original estimates. Incentive checks will be sent approximately six weeks after receipt of all proper invoices and verification of all installations. Checks will be payable directly to the Con Edison account holder unless otherwise indicated in the Payee Authorization section of this application. Customer agrees that Con Edison may provide customer information

including customer name, account number, electric and/or gas consumption data, and electric and/or gas energy savings to its third-party evaluation contractor for program evaluation purposes. The evaluation contractor will keep customer information confidential. With advance notice to the customer, following completion of the project and in order to provide Con Edison with an opportunity to review the operation of the eligible measures for program evaluation purposes related to the determination of final project savings and incentives, the customer agrees to cooperate with any effort by Con Edison or its contractors and subcontractors, to make or to have made follow-up visits to customer facilities, and the customer shall provide building energy system data, supporting documentation, and otherwise cooperate fully in support of this effort. Customer information may also be provided to the New York State Public Service Commission. Any customer information provided to the New York State Public Service Commission will be aggregated with information about other customers and not personally identifiable.

**TAX LIABILITY and CREDITS:** Con Edison is not responsible for any taxes that may be imposed on the customer or business as a result of projects installed under this program. The incentive check recipient may want to consult a tax advisor about any tax consequences of this offer. The incentive check recipient must provide a valid federal tax ID number and a W-9 form.

**REMOVAL of EQUIPMENT:** Customer agrees, as a condition of participation in the program, to remove and dispose at its sole cost and expense any and all equipment or materials that are replaced or removed in accordance with all applicable laws, rules, and regulations.

**DISPUTES:** Con Edison will have sole discretion to decide on the final resolution of any issues relating to the payment of incentives, including but not limited to energy savings, projects, or eligibility.

**PROGRAM CHANGES:** Con Edison reserves the right to change, modify, or terminate this program at any time without any liability except as expressly stated herein. Con Edison will honor all written commitments made in the Notice to Proceed sent to customers prior to the date of any change, modification or termination of this program, provided that project installations are fully completed within the time specified in the Preliminary Incentive Offer and/or Notice to Proceed.

**PROGRAM EXPIRATION:** This program will expire December 31, 2023, when funds are depleted, or when the program is terminated, whichever occurs first or as determined by program management.

**DISCLAIMER:** Customer acknowledges and agrees that Con Edison and Willdan shall not be liable to customer or any other person or entity in connection with any qualifying project undertaken by customer, including in connection with review or approval of this application and/or worksheets. Con Edison and Willdan makes no representation or warranty, and undertakes no responsibility whatsoever concerning the adequacy of any project design or plan, any construction or installation work, the completion of any project or the performance of any energy efficiency measures or equipment. To the fullest extent permitted by law, customer, on behalf of itself and any other person or entity claiming by and through customer, hereby irrevocably and unconditionally releases and forever discharges, and agrees to defend, indemnify, and hold harmless Con Edison, Willdan, its affiliates, and their respective past, present and future officers, directors, trustees, stockholders, employees, agents, representatives, successors and assigns, from any and all claims, charges, complaints, causes of action, damages, losses, agreements and liabilities of any kind or nature arising from the design, installation or performance of any energy efficiency measure or equipment purchased or installed in connection with the program (including without limitation, claims for personal injury, death or property damage) or related to energy costs incurred by customer, including, without limitation, attorneys' fees, court costs and costs of experts. Accordingly, Con Edison and its representatives recommend that all customers engage qualified contractors, engineers and/or other qualified consultants to evaluate the risks and benefits, if any, of such measure or equipment and its implementation and use related to energy consumption, cost savings, or operation of customers' facilities.

**INSTALLATION REQUIREMENTS:** Customer assumes sole responsibility for installation work. Customer acknowledges and agrees that all work must be in full compliance with the requirements of applicable laws, rules, and regulations of authorities having governmental and regulatory jurisdiction.

## 9. Signature

I certify that all statements made in this application package (including supplemental documents) are true and correct to the best of my knowledge. I agree to the terms and conditions of the program set forth in this application. I understand that my right to receive any incentive payment is conditioned upon the truth and accuracy of the representations and warranties I have given herein and my compliance with program requirements. I also certify I have not previously applied for or received incentives for this project or any measures herein from NYSEERDA, Con Edison or another energy provider. I authorize Willdan or its assigned contractors to have appropriate building access to provide necessary program services.

Customer or Authorized Representative Name (please print):	Title (please print):	Date:
Authorized Signature:	Company Name:	

Email completed application to [CleanHeatMultifamily@conEd.com](mailto:CleanHeatMultifamily@conEd.com) or fax 1-212-785-2343.

**Questions?** Call 1-844-316-4288 or email [CleanHeatMultifamily@conEd.com](mailto:CleanHeatMultifamily@conEd.com)